

FYRU Board Meeting Minutes 2/21/22

Zoom Meeting - began @ 7pm

Attendees

1. Aaron Church
2. Alan Lawson
3. Joe Hilbush
4. VICTORIA SWEET
5. Garth Duff-Gray
6. Evan Haigh - GM - Non-Voting

Item 1 - Election of a Chairman

- Garth Duff-Gray nominated Alan Lawson
- Alan Lawson accepted the nomination
- Everyone voted in favor
- Alan Lawson is now the official Chairman of the FYRU Board

Item 2 - 2021 P&L & Balance Sheet Discussion

- Victoria asked why there is a \$30k reduction between the proposed 2022 budget revenue and 2021 P&L. Evan explained that it is two parts 1) FRU is now paying Evan direct as a 1099 rather than through the FYRU 2) There is no PPP loan this year
- Joe asked what the difference between the payroll cost and payroll is - Cost is the taxes & payroll services + payroll is the direct payment amount - Evan also explained that in 2022 both of those will be reduced as he is no longer a W2 employee and now a 1099
- Evan explained that we now have a reserve fund of \$16,639 with hopes of increasing that \$19,000 by the end of the year.
- Garth asked why we use the calendar year and not a financial year for reporting, Evan explained this due to tax reporting it is easier for us to work on a calendar year
- **Action Item** - Alan & Victoria will lead an audit into the financials via Quickbooks and the Fifth Third bank account. Ideally, this audit will be completed and reported back to the board by our next meeting. Once they complete this we can turn the financials over to our accountant for tax filing purposes.
- **Action Item** - All board members will be given access to the Quickbooks accounting software.

Item 3 - 2022 Proposed Budget Discussion

- The budget forecast was talked about in detail, the board felt comfortable with adopting this budget as a baseline for 2022. With intent to review on a quarterly basis and review post the 2021 audit being completed.
- 2022 forecasted budget approved

Item 4 - 2022 State Championship Location

- Evan & Alan had previously met with the Village of Wellington. They have offered a new facility for free for the event. The space has enough for two full fields plus a youth field and an excellent team village set up.
- We have to opportunity for outside of the state teams to come to join as well. Key Biscayne is bringing a French team and there may be an opportunity for a Minnesota HS team to play the Jaguares more details will be forthcoming.
- Wellington Wizards will charge \$5 a person, the FYRU will get a small portion of that. Alan would like the event to be cost-neutral for the FRYU.
- Board voted unanimously to approve the Wellington location.
- The April 30th 2022 State Championships will be held in Wellington

Item 5 - Board & FYRU communication

- The board would like an email address that forwards to all board members. directors@floridarugy.org - Evan set that up ASAP
- Meeting minutes posted and sent to club members.
- Regular communication/updates are posted on the website then the team and social media are made aware of when those are done. No mass newsletters emailed to all players, coaches, etc. - Exact timelines will depend on seasonality, in-season & pre-season more regular off-season less regular.
- Evan explained the website is a work in progress, time is at a premium during the season but it is improving. Requests for a new idea can be made to Evan.

Item 6 - By-Laws & Board Members

- Alan lead a discussion around updating the by-laws and adding more board members
- Everyone agreed that we can clean up and improve things.
- Adding at least 2 more board members discussed that needs to be done via by-law changes.
- Victoria suggested we get a deeper understanding of all of the roles, operational requirements of the Union then we can make the adjustments from there.
- Action item - Evan to generate a board report for what the key operational items are for the Union + what are the current exact roles of board members need to be. From there the board can generate future more detailed roles on board and add additional board members and make appropriate by-laws changes by the next AGM in the Fall.

Item 7 - Next meeting date

- All the board members agreed in the short-term meetings need to be monthly.
- The next meeting date agreed to 730pm on Mar 15, 2022 - Alan sent a meeting invite

The meeting concluded at 1031pm